

Minutes of Board Meeting

4th March 2020

1) Present:

Catherine Fuller (Coordinator), Karen Hodgkin (Coordinator), Jon McLeavy (HW Cornwall), Chris Douglas (Board), Paul Charnock (Chair of Board), Jane Hurd (Board), Penny Penn-Howard (Board).

PC welcomed Jon McLeavy from Healthwatch Cornwall.

PC suggested that the meeting be split into two sections.

- Section 1 – Agenda
- Section 2 – Future of HIOS

SECTION 1

PC thanked everyone who attended the AGM. The major cloud at the meeting was regarding our current situation (future of HIOS)

2) Approve minutes of 17/12/2019

Minutes from 17/12/2019 were approved as correct.

3) Matters arising from minutes

PC has not met with Joel Williams yet. KH/CF has contacted AK to arrange a meeting, but has not heard back yet.

Medical Travel – The issues went to scrutiny and we have had a response from the Council which we need to respond to.

Take Over Challenge – We would like this to continue this year. JH explained that we get useful feedback from the pupils and PC said that it is good to give the school experience of working with us.

End of life care – On our mainland visit last week we spoke to HW Cornwall. Jo, their research officer was not there so KH/CF will get in touch. This is a strategy in Cornwall at the moment.

There is an integrated care plan for the Island regarding re-provision of health and social care based on the hospital site. KH/CF to find out more about it. The NHS have been over recently regarding this.

Work plan – KH/CF are updating this and would like to add two further columns to include Outcomes and Impacts.

SeAp – KH and CF completed three hours of training last week. There are more options for further training in the future. The level 2 training can be completed soon if appropriate. After the training, we will be able to provide advocacy support to the public. CF questioned how this role fits with Healthwatch. What is the budget for this extra work? What are the expectations? Can we actually take this on? JM explained that advocacy is a tricky area to enter into. HW can take information, but do not take on individual cases. If we do take on cases, we would sit under SeAp and there should be a budget for this under SeAp.

Member / Directors – A couple of members of the public were interested. Due to our current situation we are not sure how interested they still are. JH said that she is going to talk to U3A about HW and see if there is any interest in becoming Members and Directors there.

HW have a table at the Health Centre – They recently contacted HIOS about updating leaflets. KH/CF are in the process of this. The table on the left as you walk into the waiting room is apparently the HW table.

PC thanked KH and CF for the extra hours they have put in to keep on top of the work.

Travel video - This was discussed last week with The Cove, Patient Transport and Patient Experience. We had a warm reception to the idea. PC felt it was all too rushed to do it. CF explained that the person filming had been offered more work at the same time as our video was due to be filmed and so we have postponed it. This meant in the light of the current situation facing HIOS, we would not have been charged for cancelling it.

New HIOS sweatshirts have arrived and photocopier is now in place and working.

Monitoring Report – HIOS had a meeting with Bob Dawson from the council. Paul Charnock said that Olly Grice and Bob Dawson have been having communications and PC expressed to Olly that this was not helpful to us. Olly explained that he was not going behind our back. PC said he is cautious about these things as we do not always seem to be in the loop regarding all communications. PC said he will thank him for his contact with the council. PC has been inundated with emails and does not have a filing system. PC hopes to get the Value for money report by Friday.

GDPR – Jon McLeavy here today to look at this.

4) Work Plan

Medical Travel - Referred items to scrutiny. Bob Dawson replied asking for more information. A reply will be needed at some point – middle / end of March. The Board need to talk about this separately to this meeting. PC stated that we are not investigators and we should keep the reply short.

KH/CF to email Stuart Reed for update on stretcher flights. The patient transport leaflets are ready to go. Run past Gavin and put out.

KH asked if CF and KH could change the format of the Work Plan for the next financial year to include an outcome and impact column. PC agreed this.

The work Plan has been updated from this meeting and includes the new format.

Health and Wellbeing Board Meeting – Next meeting is in April. JH stated that these meetings are a statutory function. The Council website says there should be three meetings a year.

JM explained that in Cornwall they are fortunate as they can split jobs. He recommended taking the following approach to the cancelled meetings' – Research – find out what is happening and obtain that information from a HW perspective. Visual – Look at WHO can take WHAT decisions. If there is a block to the process of the meetings happening, draw it out and look at that block. So, gather data, put into an opinion (of people) and this is where you will see the blockages. At the bottom of the page, come up with some possible solutions. This is then a map of why it works and why it doesn't!

CF/KH to email Scott Fuller and Lynn Plumber as well as AK to arrange a meeting. They will be able to update us on what is happening in social care.

CF did the Aging Greatly Training in February. This was about training the community to work with older people so that they can keep moving. CF reported it to be very interesting. They deliver in Cornwall too by 'I Care, I Move'. The trainers are commissioned by the NHS and the Better Care Fund supports it.

Children and Young People – PPH to organise a parent carers meeting. The school now have a fulltime SEN Co-ordinator.

The meeting closed at 12.40pm